

Preparing to Apply



Verify What Information You Will Need

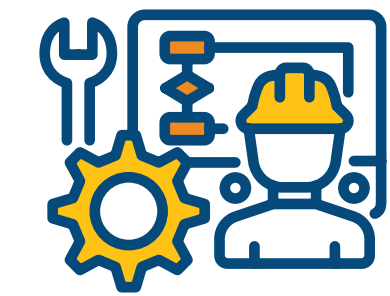
You'll visit a future web page at [Kamloops.ca](https://kamloops.ca) to review and verify what information you will need to apply for a permit before you begin the online application. For example:

- Development Considerations
- Design Considerations
- Required Inspections
- Documents for Submission



Log in to MyCity

Finally, you'll be prompted to log in to MyCity to launch the application process.



Select Your Type of Work

Next, you'll be prompted to make the appropriate selection for your type of work. For example:

- Homeowner
- Residential Contractor
- Commercial Contractor



Select Your Permit Type

Next, you'll be prompted to make a selection for the type of permit you are applying for. For example:

- Residential Building Permit
- Plumbing Permit
- Accessory Building Permit
- Retaining Wall
- Swimming Pool
- Demolition Permit

MyCity Provides Easy Access to Your Accounts

MyCity is secure and convenient, giving residents and business owners easy online access to information about their City accounts (e.g. taxes, utilities, dog licences, business licences, and permits)—anytime, anywhere.

What Can You do With MyCity?

- Access detailed account information for tax, utilities, dog and business licences, and building and development permits.
- View current and past invoice information and account payment history and pay outstanding balances online.
- Monitor building and development permits.
- Schedule building inspections.
- Sign up for eBilling, where available (paperless billing emailed right to your inbox).

Register for MyCity Today

If you don't already have a MyCity account, create one today to help you get familiar with using MyCity. Once EPermit launches, you'll be able to complete building and development permits and track them through your MyCity account. To get started, visit [Kamloops.ca/MyCity](https://kamloops.ca/MyCity).

